

TO: HBA BOARD MEMBERS  
FROM: LOURDES SANTIAGO, CHAIRPERSON  
OUTREACH-COMMUNITY SERVICE COMMITTEE  
DATE: AUGUST 2, 1988  
RE: MINUTES-FIRST COMMITTEE MEETING

---

Present: Margarita Echeverria, Ignacio Perez, Lourdes Santiago,  
other.

Regrets: Martin Perez, Maria Velez Lopez

Absent: Raul Tous, Daniel Guadalupe

The first meeting was quite successful. It was an initial discussion on the purpose and goals of the committee.

The group agreed that HBA needs more exposure in the community and we need to expand our visibility with community organizations.

To this end, we decided on the following as our immediate areas of work:

I. Listing of Community Organizations:

The list of community organizations will be updated and prepared for future mailing. A draft of a letter will be done. This letter will introduce us to community organizations.

II. Speakers Bureau:

Ignacio will update the HBA directory. he will use the Lawyers Diary and include all new attorneys in New Jersey. He will draft a letter of recruitment to be sent to all listed in the directory. The letter will be in questionnaire form and will seek participation in the HBA and the Speakers Bureau.

The Speakers Bureau will be available to community organizations. Once the Speakers Bureau is organized, the committee intends to seek out media sources, such as radio, T.V. and newspapers, and other publications to offer our services and advise them of our availability for community service.

### III. HBA Brochure:

The group felt it is important to have an organizational brochure for publicity purposes. Margarita volunteered to draft a brochure and present it to the committee at the next meeting. She will also seek out possible funders for the publication of the brochure.

### IV. Minorities in the Judiciary:

Lourdes volunteered to follow up on the public hearings and to get an update on this from Virginia and others involved.

## N E X T   M E E T I N G

THURSDAY, SEPTEMBER 1, 1988  
6:30 PM  
JOURNAL SQUARE PLAZA  
JERSEY CITY, NEW JERSEY  
(201) 653-2000